

PRINTABLE WORKSHEET

Operational Safety Scorecard

Score eight dimensions, find the workflow creating the most drag, and plan one practical improvement.

Use this worksheet with the interactive guide. Complete it as a team, record disagreements, and choose one improvement to test.

COMPANY	PROJECT / SITE	TEAM	DATE

How to score

Score each dimension from 1 to 5. A 1 is mostly paperwork and friction; a 5 is connected, reliable, and useful to production.

DIMENSION	QUESTION	SCORE
Crew readiness	Can crews reach the right procedure, form, or permit before work starts?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Field friction	How little time does safety capture add to the crew's day?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Admin waste	How little retyping, chasing, and PDF wrangling happens after submit?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Event capture	Are hazards, near misses, photos, and questions captured as work happens?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Scorecard - continued

DIMENSION	QUESTION	SCORE
Feedback loops	Do field reports turn into visible, owned, closed-out action?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Data quality	Can the office trust the data without cleanup?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Risk intelligence	Can leaders see patterns by crew, task, trade, location, and time?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
Production fit	Does safety help crews keep moving, or feel like a separate task?	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

TOTAL	READ
8-15	Compliance clutter
16-25	Digitized paperwork
26-35	Connected safety operations
36-40	Operational safety

TOTAL / 40	PRIORITY DIMENSION	EVIDENCE TO TRACK

From diagnosis to action

Choose one improvement specific enough to test with one crew and one workflow.

PROMPT	NOTES
Which dimension scored lowest, and why?	
Which workflow creates the most friction for crews?	
Which step could be removed, prefilled, or automated?	
What result would prove the change helps production and safety?	
Which crew and site will run the first test?	

Decision: ☐ proceed ☐ pilot first ☐ redesign the workflow ☐ stop

OWNER	START DATE	REVIEW DATE